

Tri County Historical Society

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www.tricountyhistorical society.org



Date: _____

Item or Artifact Donation Form

First and Last Name _____

Address _____

City _____ State _____ Zip Code _____

Phone _____ Email Address _____

☐ Yes, I am the sole owner of the items

Description of materials.

- Who was most associated with the material? Person, Family, Organization
- How did you obtain the item? Purchase, gift or inheritance, found or created?
- Further information about item, history and provenience
- Describe the historical significance of the artifact. (Date, previous owners, usage history, etc.)
- Do you have any reference material about the item we may reproduce
- Can you provide reference photos, documents that provide more info, useful diagrams, family genealogy with names, Family stories or anecdotes

Items offered to the museum are accepted only when donated unconditionally as gifts to the Tri County Historical Society without restrictions, free and clear of all encumbrances. I hereby acknowledge that by making the donation of the above described items, title to said items totally and without restriction transfers to the Tri County Historical Society with complete power and authority to display, store, or dispose of said items in any way.

The Tri County Historical Society will have the right to decide when, where, whether and how the gifted item will be used, held, disposed of or displayed. Once an object, document or photo is donated, it immediately becomes available to staff and researchers who are working on a variety of projects. We cannot predict what specific uses your items will have, but your generosity will instantly and permanently expand the amount of local cultural resources and history that is available to the public!

I understand that the TCHS may use this donated item (s) as a display or example on its website or share a photo and origin on a form of Social Media, or digital sharing e.g. email: as it is part of their mission to share and promote local history.

Deed of Gift:

This is a *Deed of Gift* document, which legally transfers ownership of the materials to the Tri County Historical Society and Museum. Once the *Deed of Gift* has been signed, accessioned collection materials cannot be returned to donors.

☐ I agree to the terms and conditions

Signature of Donor

Signature of Tri County Historical Society Representative

As a 501c (3) organization, The Tri-County Historical Society can provide acknowledgment letters for all accepted donations. Please note:

- Donations are tax-deductable within the legal limits set by the IRS. Please consult a tax professional for guidance regarding your specific situation.
- Tri-County Historical Society cannot appraise items: The Internal Revenue Service considers such activity by a 501c (3) to be a conflict of interest